

TO FILL OUT BACK TO SCHOOL FORMS, FOLLOW THE NEXT STEPS:

Step 1: Select your language

Step 2: Click Continue

Step 3: Enter your information
(Registering Parent)

Step 4: Enter student's information
(you can add more siblings)

Step 5: Go to your email and find the confirmation email from **bcpsmobile@browardschools.com** then click on the link

Step 6: Read the information, answer all the questions and digitally "sign" the forms



Hi, Welcome to the Back to School Forms Wizard

We're here to help you complete the back to school forms required for your child. The wizard makes the process easy. Let's get started.

Note that this tool currently supports the completion of back to school forms for returning Broward County Public School students only. It is not intended to be used for new students, transfer students from other school districts, charter school students, or private school students. In those situations, the parent will complete a registration process at the school.



- Select your language:
- English
 - Español
 - Kreyòl Ayisyen
 - Português

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Continue

Thank you for using the Back to School Forms Wizard

The provided information will help us to improve the quality of our service!

Your confirmation ID is: 1796965558. Please keep it for future references.

Please print and sign the Back to School submission sheet and return it to your child's school within 10 days of the start of school.

Your opinion is very important to us and by completing the surveys we will have information to allocate resources to improve the lives of you and your family.

Thank you

Submission Forms to Print

Name of Student



Please Print the following Required Forms

- OTC Medicate Auth Form (Grades 9-12)
- OTC Medicate Auth Form (All Grades)
- Medical Authorization Form

Step 7: Review and save as PDF the forms you would like to keep for your records

Step 8: If your child requires to take medicine at school, please print and fill out the "Authorization for Medication Forms"

Step 9: Click on the name of student to get the "Submission Form" (see sample below)

Step 10: Save it on PDF and email it to:

- Lisa.morton@browardschools.com or
- Laurie.Roberson@browardschools.com

SAMPLE CONFIRMATION FORM:

Broward County Public Schools

Back-to-School Online Forms Submission Sheet

Rather than completing and returning the hard copy Back-to-School packet and Code of Student Conduct Signature forms, I have used the Back-to-School Forms Wizard to complete the forms online. Please use the information I have submitted online to update my child's record. I have included the confirmation number I received at the end of the process for verification purposes.

Student's Name: JANE DOE Grade: 12

School: POMPANO BEACH INSTIT OF INTERN

Confirmation ID: 0000000000 Date: _____

Parent's Name: MOM DOE

Parent Signature: _____